

Fremont Public Library District
Regular Monthly Board Meeting
December 20, 2018

1.0 Call to Order

President Mallquist called to order the regularly scheduled monthly meeting of the Board of Trustees for the Fremont Public Library District at 6:31 p.m. on Thursday December 20, 2018.

2.0 Roll Call

Trustees Present: Steve Hoenig, Carol Mallquist, Jenny Ross, Tony Vasquez, Terri Voss, and Terry Wood.
Marla Wolf arrived at 7:10.

Also Present: Scott Davis; Director and Becky Ingram; Assistant Director

3.0 Approve Agenda

Trustee Voss made a motion to approve the agenda for the Fremont Public Library monthly Board meeting dated December 20, 2018; seconded by Trustee Hoenig. The motion passed by voice vote.

4.0 Concerns of the Public – No public

5.0 Correspondence

1. Illinois State Board of Education has asked for the Library's assistance in helping out with their summer food program.
2. The Daily Herald has requested the annual meeting schedule for 2019.
3. Director Davis has been invited to the 2019 Joint Review Board meeting for TIF1 and TIF 2 on Jan 14.
4. Lake County Treasurer sent the Library's annual Statement of Revenue report.
- 5 Received letter from auditing firm Sikich announcing they have purchased Knutte and Associates.
6. Illinois Dept. of Labor sent new Prevailing Wage rates for Lake County.

6.0 Secretary's Report

6.1 Trustee Ross made a motion to approve minutes of regular monthly Board meeting of November 15, 2018, seconded by Trustee Hoenig. The motion passed by voice vote.

6.2 Trustee Ross made a motion to authorize destruction of verbatim recording of all closed sessions, seconded by Trustee Vasquez. The motion passed by voice vote.

Trustee Ross made a motion to open closed minutes from the 6/21/2018 Personnel Committee meeting for public review, seconded by Trustee Hoenig. The motion passed by voice vote.

7.0 Finance / Treasurer's Report

7.1 Trustee Hoenig presented the Finance Report for November 2018 for review and it will be placed on file for audit. Trustee Hoenig reviewed the balance sheet.

7.2 Trustee Hoenig made a motion to approve Lists of Checks for December 2018 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Wood. Roll was called and the motion passed.
Yes: Vasquez, Wolf, Voss, Ross, Hoenig, Mallquist, and Wood

7.3 The Illinois Municipal Retirement Fund reduced the actuarial assumed rate of return from 7.5% to 7.25%, following the actions of most large pension plans to use lower, more attainable rates.

8.0 Policy / Planning - No report

9.0 Personnel – No report

10.0 Physical Facilities

10.1 Lighting project update: A proposal was received from an architect for \$24,500 which includes design and engineering services. Davis will get one more proposal. Also, there was a recent a change in the Professional Services Act raising the amount before a Request for Qualifications has to be sought from \$25,000 to \$40,000.

11.0 Board Presidents Report

11.1 The Library held a volunteer appreciation week to thank all the volunteers who give their time to help out.

Donations have been coming in from the Friends annual giving campaign.

Donations in Memory of Lois Powell have also been coming in. These donations are earmarked for a hearing enhancement sound system in the main meeting room.

12.0 Library Director's Report

The annual Presidents Day Legislature Breakfast is being held February 18 at the Arboretum Club in Buffalo Grove.

Land in the TIF District project formerly known as New Urban Development has changed hands and future developments for the property are under consideration. New ownership is inquiring about the existing developer donation agreement in place. The library's attorney recommends not voiding the old agreement until a new one has been reached.

The Library's cataloging system will be down from Jan. 11th until Jan. 15.

Trustee petitions have been filed for the four openings on the library Board. Four candidates officially filed.

13.0 Adjournment

Trustee Vasquez made a motion to adjourn at 7:20 p.m., seconded by Trustee Wood. The motion passed.

Approved 01/17/19

/s/Jenny B. Ross, Secretary