

Fremont Public Library District
Regular Monthly Board Meeting
August 18, 2016

1.0 Call to Order

President McCue called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:30 p.m. on Thursday August 18, 2016.

2.0 Roll Call

Trustees Present: Sarah Armstrong, Steve Hoenig, Carol Mallquist, Tim McCue, and Jenny Ross

Trustees Absent: Ken Erickson, and Marla Wolf

Also Present: Scott Davis, Director; Becky Ingram, Asst. Director; and Susan Kruse, Recording Secretary

3.0 Approve Agenda

Trustee McCue made a motion to approve the agenda for the Fremont Public Library monthly board meeting dated August 18, 2016 seconded by Trustee Mallquist. The motion passed by voice vote.

4.0 Concerns of the Public – No Public

5.0 Correspondence

1. Lake County Clerk's office is holding a Local Election Official workshop on September 15 in preparation for the April 2017 Consolidated Election. Director Davis, the local election official, will attend. The library Board will have four seats on the ballot; three full four-year terms and one two-year term. Packets will be available on Sept 20.

6.0 Secretary's Report

6.1 Trustee Hoenig made a motion to approve minutes of regular monthly Board meeting of July 21, 2016 seconded by Trustee Ross. Trustee Mallquist noted a typo on Item 12.1; the motion passed by voice vote as amended.

7.0 Finance/Treasurer's Report

7.1 Trustee Mallquist presented the Finance Report for July 2016 for review.

7.2 Trustee Mallquist made a motion to approve Lists of Checks for August 2016 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Armstrong. Roll was called and the motion passed.

Yes: Ross, McCue, Mallquist, Hoenig, and Armstrong

Absent: Wolf and Erickson

8.0 Policy/Planning – No Report

9.0 Personnel

Circulation had some turnover this past month because of Pages leaving for college. In addition, an open full time position in Circulation was divided among current staff by promotion within department.

10.0 Facilities

10.1 Parking lot repairs update. The first round of testing has been approved which includes a PASER study, topographic survey and utility marking survey. The second round of testing proposed is boring core sampling, which will give the underlying condition of the parking lot. With the information provided, the full extent of work required will be identified.

11.0 Board President's Report

Discussion took place regarding FY2015-16 Illinois Public Library Report (IPLAR) statistics. Some of the IPLAR data is provided to the federal government and is used for benchmarking.

Trustee McCue made a motion to approve the Illinois Public Library Report for FY2015-16, seconded by Trustee Mallquist. The motion passed by voice vote.

12.0 Library Director's Report

Village of Mundelein officially amended TIF 1 and created TIF 2. The local units of government have been asked to an Intergovernmental Agreement that provides for the distribution of surplus funds from the time TIF 1 expires through the duration of TIF 2.

New phone system installation was completed.

House Bills passed:

Local Government Travel Expense Control Act - The board will need to pass an ordinance and policy stating what travel expenses are reimbursable and the maximum reimbursement allowance. Director Davis said the GSA has established per diem rates by location, which the library may use as a guideline.

Local Government Wage Increase Transparency Act – This act prohibits wage increases of 6% or more 90 days to 12 months prior to retirement unless it is discussed and approved at a public meeting. This new law only applies to employees participating in IL Municipal Retirement Fund prior to January 1, 2011.

A citizen's group has presented the county with an advisory referendum to be put on the November ballot that asks for voters to authorize any increase in the annual tax levy for any taxing bodies partially or wholly in the corporate limits of the village.

Reaching Across Illinois Library Systems (RAILS) is hosting a Trustee Workshop at Ela Area Public Library September 17 from 9:30-12:30.

Director Davis reported that a couple of patrons have objected to the library's hosting of upcoming programs on the two major political parties' candidates for President and felt that the newsletter promotion of these programs was biased. Discussion was held on the library playing a role in the democratic process by holding forums such as these. It was stressed that these programs are intended to be informative and not partisan. It is hoped that the public will receive them in the spirit in which they are intended.

Due to high demand, the Library will be holding a lottery for patrons on September 9 for tickets to the musical Hamilton.

13.0 Adjournment

Trustee McCue made a motion to adjourn at 7:45 p.m. seconded by Trustee Armstrong. The motion passed.

Approved 09/15/16

/s/Steve Hoenig, Secretary

FPLD Board of Library Trustees