

Fremont Public Library District
Regular Monthly Board Meeting
July 19, 2018

1.0 Call to Order

President Mallquist called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:30 p.m. on Thursday July 19, 2018.

2.0 Roll Call

Trustees Present: Carol Mallquist, Tony Vasquez, Marla Wolf, Terry Wood, Jenny Ross, and Steve Hoenig
Also Present: Scott Davis; Director and Becky Ingram; Assistant Director

3.0 Approve Agenda

Trustee Wolf made a motion to approve the agenda for the Fremont Public Library monthly Board meeting dated July 19, 2018 seconded by Trustee Hoenig. The motion passed by voice vote.

4.0 Concerns of the Public – No public

5.0 Correspondence

The Management Association of Illinois has changed their name to HR Source.

6.0 Secretary's Report

6.1 Trustee Ross made a motion to approve minutes of regular monthly Board meeting of June 21, 2018, seconded by Trustee Hoenig. Clerical errors noted. The motion passed by voice vote.

6.2 Trustee Ross made a motion to approve minutes of Closed Session June 21, 2018, seconded by Trustee Voss. The motion passed by voice vote.

7.0 Finance / Treasurer's Report

7.1 Trustee Hoenig presented the Finance Report for June 2018 for review and it will be placed on file for audit. Trustee Hoenig reviewed the fiscal year-end balance sheet. The remainder of the Bond and Interest funds will be transferred into the Special Reserve Fund.

7.2 Trustee Hoenig made a motion to approve Lists of Checks for July 2018 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Wolf. Roll was called and the motion passed.

Yes: Hoenig, Mallquist, Vasquez, Wolf, Wood, Voss, and Ross

7.3 The tentative Budget & Appropriation ordinance will be presented at the August Board meeting for review. The B&A Hearing will be held prior to the September 20 Board meeting.

8.0 Policy / Planning – No report

9.0 Personnel

Several positions are open in Circulation and Youth Service departments.

10.0 Physical Facilities

10.1 The Physical Facilities Committee met on July 18 to discuss future capital replacement projects. Consensus is to move forward with new lightning in public areas, interior/exterior painting, extra security cameras and upgrading security system.

There was also consensus to not reinstall the memorial tiles since there is no suitable location where they would be both visible and not walked upon. After looking at various alternatives, etching the wording on the tiles into glass displayed in the lobby was favored. The tiles would be made available for those who purchased them.

The Library held back \$35,000 from last fiscal year for the completion of the repairs to parking lot scheduled to be done on August 1.

11.0 Board Presidents Report

11.1 Trustees Voss and Hoenig volunteered to audit the Secretary's Book before the next Board meeting.

Trustee Wolf reported on the Friends/Foundation monthly financials and the book sale.

12.0 Library Director's Report

On Wednesday July 25 an open house will be held for the Tri-County Access Project in the village of Lakemoor. Director Davis is interested in becoming a stakeholder, not attending a forum like this as a member of the public. An appellate court ruling sided with the Lake County judge who dismissed Mundelein's suit challenging approval to build the SAIA trucking facility. Mundelein is now committed to taking the case to the state's Supreme Court.

Director Davis is Chair of the Illinois Library Association's Public Policy Committee and plans on advocating for universal library service in the State of Illinois as part of this year's legislative agenda.

The Library's new database Polaris' has an EDI (electronic data interchange) which better facilitates patrons placing holds on items that as soon as they are on order. Since fine free went into effect library materials are still coming back in a timely manner.

New library cards are on order and will be available for patrons soon. For the first time patrons can choose from a variety of card designs.

Discussion took place regarding statistical reporting of e-material for IPLAR (Illinois Public Library Annual Report).

13.0 Adjournment

Trustee Voss made a motion to adjourn at 7:40 p.m. seconded by Trustee Wolf. The motion passed.

Approved 08/16/18

/s/Jenny B. Ross, Secretary