

Fremont Public Library District  
Regular Monthly Board Meeting  
May 19, 2016

1.0 Call to Order

President McCue called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:04 p.m. on Thursday May 19, 2016.

2.0 Roll Call

Trustees Present: Sarah Armstrong, Ken Erickson, Steve Hoenig, Tim McCue, and Marla Wolf

Also Present: Scott Davis, Director; Becky Ingram, Assistant Director; Susan Kruse, Recording Secretary

Absent: Carol Mallquist and Jenny Ross

3.0 Approve Agenda

Trustee McCue made a motion to approve the agenda for the Fremont Public Library monthly board meeting dated May 19, 2016 seconded by Trustee Armstrong. The motion passed by voice vote.

4.0 Concerns of the Public – No Public

5.0 Correspondence

1. Thank you cards from George Barney, and Chris Bowman expressing their appreciation for being selected co-volunteer of the year.
2. Friends of Fremont, on behalf of the Vath family, donated \$500 dollars towards the purchase of additional accessories for the Puppet Theater and LEGO table.

6.0 Secretary's Report

6.1 Trustee Hoenig made a motion to approve minutes of regular monthly Board meeting of April 21, 2016, seconded by Trustee Erickson. The motion passed by voice vote.

7.0 Finance/Treasurer's Report

7.1 Trustee McCue presented the Finance Report for April 2016 for review.

7.2 Trustee McCue made a motion to approve Lists of Checks for May 2016 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Hoenig. Roll was called and the motion passed.

Yes: Armstrong, Erickson, Hoenig, McCue, and Wolf

Absent: Mallquist, and Ross

7.3 Director Davis presented for review a draft of the Working Budget and Estimate of Revenues for FY 2016-17. There was some discussion. The corporate operating fund for FY 2016-17 will net about \$53,000 more than last fiscal year. The Friends of Fremont have pledged \$18,000 to the Library to fund specific areas such as summer reading and the rotating art collection. Personnel, Medical Insurance, Building Maintenance, Library Materials, and other various budget line items were discussed. A new phone system will be purchased before the end of

the current fiscal year. The Special Reserve fund will be used to repair parking lot, painting exterior, and renovating computer lab. The working budget will be presented at June meeting for approval.

#### 8.0 Policy/Planning

The Patron Behavior Policy will be revised to spell out in more detail what behavior is not acceptable in the library.

#### 9.0 Personnel

The Personnel Committee will meet soon for the annual review of Director's performance for the past year. The committee will present their recommendations to the Board as a whole at the June Board meeting.

#### 10.0 Physical Facilities

There were some comments made regarding the condition of the public washrooms and installation of new hand dryers.

Davis said solar lighting will not be viable option for the front walkway due to perpetual shadows. The next course of action is to get estimates from electricians to retrench and rerun all new wires for new bollard lights.

#### 11.0 Board President's Report – No Report

#### 12.0 Library Director's Report

*Area News:* Mundelein Elementary School District 75 is beginning a voluntary English/Spanish Immersion program next August.

Lake County Board President Aaron Lawlor pulled his support of the Route 53 extension, citing not enough support from the communities and the huge funding gap.

Youth Services Craft a Rama event was a big success.

Director Davis attended the Illinois Municipal Rate Fund (IMRF) webinar rate meeting. The library's IMRF rate has gone down over the last several years. In 2015 IMRF did not achieve their benchmark of a 7.5% return on investments resulting in the difference being made up from employer reserve funds, which may result in an increase in next year's rate. However, due to their five-year smoothing formula, any increase would be minimal.

Several FOIA requests were received over the last month.

The library received a survey from the State Department of Labor regarding prevailing wages. The library was asked to report on any contractor who performed work on the library last year that could be considered "public works" and therefore subject to prevailing wages.

12.1 Village of Mundelein will be expiring part of their current downtown TIF. A second TIF will be created with some of the parcels from original TIF and some new parcels. An intergovernmental agreement is being prepared by the village that will provide details about the TIFs and include language allowing the affected units of government to split any surplus available at the time the first TIF would have expired.

12.2 CCS update: the new strategic plan is nearing completion and the project to evaluate a possible change in database vendors is well under way.

Fair Labor Standards Act (FLSA) has been revised, with changes effective December first. The federal government has increased the salary threshold for exempt employees to a figure that exceeds what our lowest paid exempt employees currently earn, meaning either their pay has to be increased or their exemption removed.

### 13.0 Adjournment

Trustee McCue made a motion to adjourn at 7:45 p.m. seconded by Trustee Erickson. The motion passed.

Approved 06/16/16

/s/Steve Hoenig, Secretary

FPLD Board of Library Trustees