

Fremont Public Library District
Regular Monthly Board Meeting
May 16, 2019

1.0 Call to Order

President Mallquist called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:30 p.m. on Thursday May 16, 2019.

2.0 Roll Call

Trustees Present: Steve Hoenig, Carol Mallquist, Jenny Ross, Tony Vasquez, Terri Voss, Terry Wood and Marla Wolf (Trustee Wolf left at 6:32 and returned at 7:43 p.m.)

Also Present: Scott Davis; Director and Becky Ingram; Asst. Director

3.0 Approve Agenda

Trustee Voss made a motion to approve the agenda for the Fremont Public Library monthly Board meeting dated April 18, 2019 seconded by Trustee Vasquez. The motion passed by voice vote.

4.0 Concerns of the Public

Incoming FPL Board of Trustees Amber Reid-Schwenk and Lauren Jackson were present to observe.

5.0 Correspondence

1. Comcast sent a notice of infringement under the Digital Millennium Copyright Act for materials being downloaded using BitTorrent on the library's public internet access.

2. Illinois Secretary of State Jesse White sent a reminder that public libraries are statutorily required to notify the state librarian of changes and vacancies in library boards.

3. The State Library requests that public libraries throughout the state take an active role in the census.

4. CCS (Cooperative Computer Services) Development Fund that was used for the ILS migration came in under budget. The extra funds were refunded back to the member libraries.

5. Received certification of Board of Trustee election from Lake County Clerk.

6. The Library received \$9.26 in donations from AmazonSmile.

7. State Department of Labor sent a notice of change in wages for Lake County, per the Prevailing Wage Act.

6.0 Secretary's Report

6.1 Trustee Ross made a motion to approve minutes of Finance Committee meeting of April 17, 2019 seconded by Trustee Hoenig. The motion passed by voice vote.

6.2 Trustee Voss made a motion to approve minutes of regular monthly Board meeting of April 18, 2019 seconded by Trustee Voss. The motion passed by voice vote.

7.0 Finance / Treasurer's Report

7.1 Trustee Hoenig presented the Finance Report for April 2019 for review and it will be placed on file for audit. Trustee Hoenig reviewed the balance sheet. Director Davis stated the Building Maintenance line will be overspent for the year. Recoding will be done to reallocate some expenses into the other line items, but noted that overall maintenance costs are increasing as the building ages.

7.2 Trustee Hoenig made a motion to approve Lists of Checks for May 2019 and to authorize the payment of bills and salaries, and to make transfers seconded by Trustee Vasquez. Roll was called and the motion passed.

Yes: Wood, Voss, Ross, Hoenig, Vasquez, and Mallquist

Absent: Wolf

7.3 Trustee Hoenig made a motion to accept the proposal for audit services from McClure Inserra for a 5 year period starting in 2019 seconded by Trustee Wood. Discussion took place. Roll was called and the motion failed.

Yes: Hoenig, Wood

No: Vasquez, Voss, Ross

Absent: Wolf

Abstained: Mallquist

Trustee Vasquez made a motion to approve the proposal for audit services from Sikich for a 5 year contract starting in 2019 seconded by Trustee Voss. Roll was called and the motion passed.

Yes: Vasquez, Voss, Ross

No: Hoenig, Wood

Absent: Wolf

Abstained: Mallquist

7.4 Director Davis gave a brief overview of the draft of the Working Budget, and reviewed the line items on the Estimate of Revenues for FY2019-20.

8.0 Policy / Planning – No report

9.0 Personnel

9.1 Trustee Ross made a motion to move into Closed Session regarding an employee issue, as authorized by 5 ILCS 120/2(c)(1), seconded by Trustee Hoenig at 7:16 p.m. Roll was called and the motion passed.

Yes: Wood, Voss, Vasquez, Ross, Hoenig, Mallquist

Absent: Wolf

Roll was called and Open Session resumed at 7:53 p.m.

Yes: Hoenig, Mallquist, Ross, Vasquez, Voss, Wolf, and Wood

9.2 Trustee Ross made a motion to approve the recommendation of the Personnel Committee to increase the Library Director's salary 3.15% for FY2019-20. Roll was called and the motion passed.

Yes: Vasquez, Wood, Wolf, Ross, Hoenig, Voss, and Mallquist

10.0 Physical Facilities

10.1 Lighting project update: Davis recapped the meeting held recently with library management and the architect's team. Discussion covered design, layout, fixtures, phasing and overall timeline. Unfortunately, the budget will need to increase due to trade issues negatively impacting the costs of materials.

Replacing the existing utility vehicle with a more versatile piece of equipment that can better handle heavy snow is being looked into for next year's budget.

11.0 Board Presidents Report – No report

11.1 Friends update – No report

11.2 Adopt-A-Highway cleanup will be on June 8 at 8:00 a.m.

12.0 Library Director's Report

An Amazon delivery truck drove through the library's drive through book return and torn down the vehicle clearance height sign. A check for the damages has already been received.

The first distribution of 2018 property taxes was delayed due to a glitch in the County's new property tax software. The distribution will take place the following day. A minute interest payment from the County should follow the delay.

As stated at previous Board meetings, the Prevailing Wage Act has been amended and public bodies are no longer responsible for adopting an annual prevailing wage ordinance or publishing notice. The Illinois Dept. of Labor will take care of post prevailing wage rates on its website.

Another ordinance that we will no longer need to pass is the Nonresident Borrowing Card program. Since we cannot sell any cards, we no longer have to opt in to the program just to honor cards patrons may bring in that were purchased at other libraries.

An effort is under way to consolidate the many individual police and fire pensions in the state into a combined fund operated the same way (but completely separate from) IMRF. Despite evidence of IMRF's solid track record of running one of the best defined benefit plans in the country there is resistance from those independent funds, mostly due to perceived lack of control.

A developer wants to raze Mundelein's old village hall and construct a commercial building on the land.

13.0 Adjournment

Trustee Vasquez made a motion to adjourn at 8:19 p.m. seconded by Trustee Hoenig. The motion passed.

Approved 06/20/2019

/s/Brenda Pathmann, Secretary