

Fremont Public Library District
Regular Monthly Board Meeting
July 21, 2016

1.0 Call to Order

President McCue called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:30 p.m. on Thursday July 21, 2016.

2.0 Roll Call

Trustees Present: Steve Hoenig, Tim McCue, Jenny Ross and Marla Wolf, and Ken Erickson (arrived 6:35)

Trustees Absent: Sarah Armstrong, and Carol Mallquist

Also Present: Scott Davis, Director and Susan Kruse, Recording Secretary

3.0 Approve Agenda

Trustee McCue made a motion to approve the agenda, seconded by Trustee Wolf. The motion passed by voice vote.

4.0 Concerns of the Public – No Public

5.0 Correspondence

1. Illinois Attorney General's office sent notice of a settlement with several companies accused of violating antitrust laws by fixing prices on LCD panel products between January 1, 1998 and December 31, 2006. Steps were provided for submitting claims for anyone who purchased LCD panel products during this time frame.

2. 2016 Per Capita Grant check arrived June 28 in the amount of \$28,906.10.

3. Ehlers and Associates, who handles our annual municipal securities filing, sent correspondence regarding the library's annual disclosure compliance.

6.0 Secretary's Report

6.1 Trustee Hoenig made a motion to approve minutes of the Personnel Committee meeting of June 9, 2016, seconded by Trustee Erickson. The motion passed by voice vote.

6.2 Trustee Hoenig made a motion to approve Closed Session minutes of June 9, 2016 seconded by Trustee Erickson. The motion passed by voice vote.

6.3 Trustee Hoenig made a motion to approve minutes of regular monthly Board meeting of June 16, 2016 seconded by Trustee Erickson. The motion passed by voice vote.

6.4 Trustee Hoenig made a motion to approve minutes of the Closed Session of June 16, 2016 seconded by Trustee Wolf. The motion passed by voice vote.

7.0 Finance/Treasurer's Report

7.1 Trustee McCue presented the Finance Report for June 2016 for review. Discussion took place regarding yearend equity, revenues, and expenditure funds. The Special Reserve fund account increased by \$200,000 by transferring funds available from staying within budget.

7.2 Trustee McCue made a motion to approve Lists of Checks for July 2016 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Ross. Roll was called and the motion passed.

Yes: Ross, Wolf, McCue, Hoenig, and Erickson

7.3 Trustee McCue presented the Tentative Budget & Appropriation Ordinance for review. Director Davis explained the analysis process in which he determines the appropriated budget lines.

7.4 The Budget & Appropriation Hearing is set for September 15, 2016 at 6:15 p.m. prior to the regular Board meeting.

8.0 Policy/Planning – No Report

9.0 Personnel – No Report

10.0 Facilities

Director Davis has been working with an architectural firm concerning repairs and improvements to the parking lot. A preliminary report was presented. The lot is at its life end, there are concerns about the stability of the underlayment and drainage improvements are desired. A geotechnical engineer will be hired to determine what is happening under the pavement prior to determining the extent of the work to be done.

11.0 Board President's Report

11.1 Trustee Ross and Wolf will audit the Secretary's Book on August 5.

11.2 Trustee McCue made a motion to ratify Library Director's annual performance review, salary increase and goals for FY 2016-17, seconded by Trustee Erickson.

Roll was called and the motion passed.

Yes: Wolf, Ross, Hoenig, McCue, and Erickson

12.0 Library Director's Report

12.1 State of Illinois LCD Flat Panel Antitrust settlement: see Correspondence 5.0

On June 28, the Village of Mundelein hosted a real estate brokers tour. They stopped at the Library where Director Davis talked about what the library can offer new residents.

The Library has partnered with District 75, the Mundelein-Vernon Hills Rotary Club and Home Depot to build and install several Little Free Libraries in various locations in Mundelein.

Oak Park Public Library reported a death of a patron from a heroin overdose in the library's restroom.

Director Davis received a call from a person who is producing an Amazon Prime TV movie at the Seminary. He was looking to borrow additional shelving for their movie.

The new phone system was installed and will go live Friday July 22.

13.0 Adjournment

Trustee McCue made a motion to adjourn at 7:42 p.m. seconded by Trustee Hoenig. The motion passed.

Approved 08/18/2016

/s/Steve Hoenig, Secretary

FPLD Board of Library Trustees