

Fremont Public Library District
Regular Monthly Board Meeting
April 21, 2022

1. Call to Order
President Hoenig called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m.
2. Roll call:
Trustees Present: Steve Hoenig, Jay Kasten, Laurie MacKay, Jodie Nalezny, Brenda Pathmann, Amber Reid-Schwenk and Sharon Smogor
Also Present: Scott Davis, Library Director; Becky Ingram, Assistant Director
3. Approve Agenda – Kasten made a motion to approve the agenda; seconded by MacKay. The motion passed by voice vote.
4. Public comment – none.
5. Correspondence:
 - 5.1 Inland Bank reported on new method for benchmarking the library’s money market rate to the Illinois Funds rate.
 - 5.2 Commercial FOIA was received asking for employee titles and contact information.
6. Secretary’s Report
 - 6.1 Pathmann made a motion to approve minutes of regular monthly meeting of March 17, 2022; seconded by Smogor. The motion passed by voice vote.
 - 6.2 Pathmann made a motion to approve minutes of Policy and Planning Committee meeting of April 7, 2022; seconded by Kasten. The motion passed by voice vote.
7. Treasurer’s Report
 - 7.1 Treasurer MacKay presented the monthly Finance Report for March 2022.
 - 7.2 MacKay made a motion to approve lists of Checks, payment of bills and salaries, and transfers for April 2022; seconded by Kasten. The roll was called:
Yes: Kasten, MacKay, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig
The motion passed.
 - 7.3 Davis reported the final EAV report was received and tax levy for FY2022-23 was certified. The figures fell well within the expected range. Davis also brought up the new “recapture” amount listed in the tax extension report as a result of a new state law. The increase in EAV is 4.2% higher than the previous year, with over \$19 million in new EAV, which will result in about \$130,000 in funding over last year. New developments being build or proposed in Mundelein were discussed.
8. Committee Reports
 - 8.1 Finance Committee – no report
 - 8.2 Personnel Committee – no report
 - 8.3 Physical Facilities Committee – no report
 - 8.4 Policy and Planning Committee report – met on April 7 to finalize drafts of revised policies flagged at the previous meeting. The revisions will be voted on under Other Business. The Strategic Plan “snapshot” was updated.
9. President’s Report – will set Adopt-A-Highway cleanup date at next meeting. Also, the Friends and Foundation’s long-time Treasurer Jerry Caslavka passed away recently. Jerry was very dedicated to the Friends and will be missed.
10. Director’s Report
 - 10.1 Davis gave an update on repairs projects currently under way.
 - 10.1.1. The HVAC system is still not operational. The controls are not communicating with the rest of the system so it won’t turn on. Davis has expressed his frustration and concern with the contractor. Hopefully these issues are resolved before the weather finally turns warm. If there is no cooling building temperatures will rise quickly, so a contingency of reverting to drive-up and phone transactions was presented as a possibility if the system is not operational soon.
 - 10.1.2. Davis discussed the high electric usage with an architect and electrical engineer. The biggest electrical draws in a large building are typically HVAC related. The electric ice melt system is another

large draw, but it should only do so when conditions call for it to turn on, so there may be an issue with the sensors. Davis said so far no clear pattern or culprit has been identified. A comparison of weather conditions during the high electricity usage months might help show some correlation, but only on a monthly basis. Davis will continue to monitor.

10.1.3. Drive-up window is operational and being enjoyed by public and staff. Two-way speaker issues continue, but an inexpensive solution has been found.

10.2 PPRT funds are increased this year due to a new way the state is handling them. It is a small amount for Fremont but for some units of government this is a huge source of revenue.

10.3 Davis reported insurance renewals for 2023. Most of our lines are holding steady but increases in construction materials may cause a jump in policies covering replacement costs. Also expected to increase are employment policies, stemming from lawsuits and actions taken against employers for their COVID-based employment practices.

10.4 CCS resource sharing policies were revised to limit the length of time libraries can protect new materials from becoming part of the interlibrary loan pool from six months down to three. This should increase the flow of materials and take pressure off those libraries that are more liberal in their loan policies.

10.5 Davis brought up a bill SB3789 waiting for the governor's signature that would create the "Decennial Committees on Local Government Consolidation and Efficiency Act" and require units of local government to conduct an analysis of their efficiency, how they work with other units of government and if they would benefit from consolidation. Davis said he again has been unable to gain traction in getting his peers interested in formally discussing what consolidation could mean for Illinois libraries.

10.6 Last chance to file Statement of Economic Interest statements before penalties for late filing kick in on May 2. Handouts from Ancel Glink were provided to assist Trustees in filling it out.

11. Other Business

11.1 A motion moved by Reid-Schwenk and seconded by Nalezny to approve an agreement for pre-construction services with Shales McNutt that was postponed from last meeting was put back on the floor. Davis provided the information requested at the last meeting regarding the costs falling within the estimates provided by the architect. The contractor also switched to a standard architectural contract form. The library's attorney requested some changes which the contractor agreed to make. The roll was called:

Yes: Kasten, MacKay, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig

The motion passed.

11.2 Pathmann made a motion on behalf of the Policy and Planning Committee to approve revised library policies on Fiscal Accountability, FOIA, Interlibrary Loan, Internet Use, Investments, Patron Behavior, Privacy, Reference Services, Resource Selection and Waiver & Release. There was some discussion. Regarding the FOIA policy, a suggestion was made to put more information on the library's website in an effort to alleviate the amount of work required by Administration when FOIAs are received. The roll was called:

Yes: Kasten, MacKay, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig

The motion passed.

12. Adjournment

12.1 Hoenig made a motion to adjourn the meeting; seconded by Pathmann. The motion passed and the meeting adjourned at 7:35 p.m.

Approved 05/19/22

/s/Brenda Pathmann, Secretary