

Fremont Public Library District
Regular Monthly Board Meeting
January 20, 2022

1. Call to Order
President Hoenig called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m.
2. Roll call:
Trustees Present: Jay Kasten, Laurie MacKay, Jodie Nalezny, Amber Reid-Schwenk, Sharon Smogor and Steve Hoenig.
Absent: Brenda Pathmann
Also Present: Scott Davis, Library Director (via Zoom); Becky Ingram, Assistant Director
President Hoenig announced that.
3. Approve Agenda – Kasten made a motion to approve the agenda; seconded by MacKay. The motion passed by voice vote.
4. Public comment – none.
5. Correspondence:
 - 5.1 State Representative Dan Didech sent notice of HB4393, which introduces a new “best value bidder” standard for competitively bid public works projects, replacing the “lowest responsible bidder” clause.
 - 5.2 State Library extended the Per Capita Grant application deadline to February 15.
 - 5.3 Received several thank you letters and donations from members of the public.
6. Secretary’s Report - Trustee Nalezny served as Acting Secretary in Trustee Pathmann’s absence.
 - 6.1 Nalezny made a motion to approve minutes of regular monthly meeting of December 16, 2021; seconded by Smogor. The motion passed by voice vote.
7. Treasurer’s Report
 - 7.1 Presentation of monthly Finance Report for December 2021.
 - 7.2 Kasten made a motion to approve lists of Checks, payment of bills and salaries, and transfers for January 2022; seconded by Pathmann. The roll was called:
Yes: Kasten, MacKay, Nalezny, Reid-Schwenk, Smogor and Hoenig
Absent: Pathmann
The motion passed.
8. Committee Reports
 - 8.1 Finance Committee – no report
 - 8.2 Personnel Committee – no report
 - 8.3 Physical Facilities Committee – no report
 - 8.4 Policy and Planning Committee report – no report
9. President’s Report – no report
10. Director’s Report
 - 10.1 The check register was re-run to correct a couple of checks with errors in the name and coding fields.
 - 10.2 Annual President’s Day ILA Legislative Meet-up is being held virtually on February 21.
 - 10.3 Director Davis has been invited to attend the next meeting of the Route 53 Expansion Land Alternative Use Task Force. The land runs through the entire length of the district. Davis wants to stay aware of plans and have a voice if necessary to protect the library district’s interests.
 - 10.4 The state’s primary election was moved from March to June 28 for 2022. Davis recommended that the library remain open for library services, unlike the last two elections when library operations ceased for the day in response to pandemic-related health concerns. Davis confirmed with county election officials that if another pandemic wave strikes the library can go back to the previous setup.
 - 10.5 The lighting project is finally and officially complete. The last payment is in the Board packet and the warranties and manuals have been received. Davis reported that despite its complications, then end results of the project are just as good as expected.
 - 10.6 The needed replacement of some blinking exterior globe lights was noted. As soon as weather permits, Facilities staff will replace the bulbs. Davis noted that extra caution must be taken as it very precarious to climb a ladder on the sloping pond side of the building in the winter.

11. Other Business

11.1 Kasten made a motion to approve contract for HVAC repairs; seconded by Nalezny. Davis went over updated proposals received from ThermoSystems to repair or replace the failed magnetic drive shaft in the cooling system's chiller unit. Davis had reviewed the proposals with an architect and mechanical engineer and recommended that repair option for \$77,000 be chosen over full system replacement, given the high cost of replacement and the seemingly good condition of the rest of the components. There was some discussion. Trustee Kasten had some questions regarding the contract language and asked if alternatives such as using a different contractor or changing the type of chiller were considered. Davis said those considerations had been discussed prior and that the repair option currently on the table was the best course of action. The role was called:

Yes: MacKay, Nalezny, Reid-Schwenk, Smogor and Hoenig

No: Kasten

Absent: Pathmann

The motion passed.

11.2 Nalezny made a motion to approve a contract with Engberg Anderson for architectural services related to proposed interior renovations; seconded by Kasten. There was some discussion. Davis noted that Engberg Anderson's fee is based on a flat cost calculation of their time and labor, rather than as a percentage of the overall cost of renovations as is typical, resulting in cost savings for the district. Kasten asked if other architects were considered; Hoenig responded that the library has a long and positive relationship with them and Ingram noted that Engberg Anderson's intimate knowledge of the library's facility makes them best suited to this particular project. The role was called:

Yes: Kasten, MacKay, Nalezny, Reid-Schwenk, Smogor and Hoenig

Absent: Pathmann

The motion passed.

12. Adjournment

12.1 Smogor moved to adjourn the meeting; seconded by Kasten. The motion passed and the meeting adjourned at 6:41 p.m.

Approved 02/17/22

/s/Brenda Pathmann, Secretary