

Fremont Public Library District
Regular Monthly Board Meeting
December 21, 2017

1.0 Call to Order

President Mallquist called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m. on Thursday December 20, 2017.

2.0 Roll Call

Trustees Present: Tony Vasquez, Terri Voss, Steve Hoenig, Carol Mallquist, Jenny B. Ross, and Terry Wood

Absent: Scott Davis, Director; and Marla Wolf, Trustee

Also Present: Becky Ingram, Assistant Director; and Susan Kruse, Recording Secretary

3.0 Approve Agenda

Trustee Hoenig made a motion to approve the agenda for the Fremont Public Library monthly Board meeting dated November 16, 2017, seconded by Trustee Vasquez. The motion passed by voice vote.

4.0 Concerns of the Public – No public

5.0 Correspondence

1. The New York Public Library announced a citywide fine forgiveness program that will give hundreds of thousands of kids under the age of 18 and a fresh start.

2. E-mail from Illinois State Lt. Governor regarding journal of best practices.

3. Trustees will soon receive the 2018 Statements of Economic Interest which needs to be filed by May 1.

4. Lake County will no longer be using Fremont Public Library as a site for early voting due to lack of space. The library will continue to be used for the General Election.

5. The Joint Review Board hearing regarding the TIF District will meet January 8 at 6:00 p.m. at the Mundelein Village Hall.

6. The Daily Herald has requested copies of the agenda and meeting minutes for 2018.

7. IL Library Association Trustee Events: The Library Trustee Forum is at the Chicago Marriott Oakbrook on Saturday February 17, starting at 8:00 a.m. The Legislature Breakfast is at the Arboretum Club in Buffalo Grove on Monday February 19 starting at 8:00 a.m.

8. The library received their final bond payment invoice from Bond Trust Services.

6.0 Secretary's Report

6.1 Trustee Ross made a motion to approve minutes of regular monthly Board meeting of November 16, 2017 seconded by Trustee Hoenig. The motion passed by voice vote.

6.2 Trustee Ross made a motion to open closed minutes from the 6/14/17 Personnel Committee meeting and 6/15/17 Regular Board meeting, for public review, seconded by Trustee Hoenig. The motion passed by voice vote.

Trustee Ross made a motion to authorize destruction of verbatim recording of all closed sessions of 3/17/16 and 6/9/16, seconded by Trustee Hoenig. The motion passed by voice vote.

7.0 Finance / Treasurer's Report

7.1 Trustee Hoenig presented the Finance Report for November 2017 for review and it will be placed on file for audit. Trustee Hoenig reviewed the balance sheet.

7.2 Trustee Hoenig made a motion to approve Lists of Checks for December 2017 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Wood. Director Davis recently got the library's Inland Bank interest rate tied to the higher IL Funds rate. Roll was called and the motion passed.

Yes: Ross, Mallquist, Hoenig, Vasquez, Voss, and Wood

Absent: Wolf

8.0 Policy / Planning

8.1 Trustee Voss made a motion to approve motion to adopt Resolution No. FY2017-18-102, A Resolution Establishing an Updated Sexual Harassment Policy in Accordance with the Public Act 100-0554, seconded by Trustee Hoenig. Discussion took place on how an employee would report a sexual harassment problem. All unit of governments must be compliant and implement this resolution. The motion passed by voice vote.

Trustee Mallquist stated that the policy manual flash drives the trustees have would be swapped out with a new flash drive when the manual is updated.

8.2 Discussion took place regarding library late fees. Data is still being collected regarding the pros and cons of going fine free. It appears going fine free would benefit the library and the patrons. Discussion on fine free will continue at the next board meeting.

9.0 Personnel - No Report

10.0 Physical Facilities

10.1 With the first snowfall of the year, the new parking lot ice melt system presented a problem in one area because of a faulty sensor. The override feature will keep the ice melted until the sensor is fixed.

The memorial tiles taken up during the parking lot project will be placed in a new area this spring.

11.0 Board Presidents Report

Trustee Mallquist wished all a happy holiday.

12.0 Library Director's Report – No Report

Asst. Director Ingram explained to Trustees about smart lockers that some libraries are using for remote pickup for patrons.

13.0 Adjournment

Trustee Voss made a motion to adjourn at 7:00 p.m. seconded by Trustee Hoenig. The motion passed.

Approved 01/26/18

/s/Jenny B. Ross, Secretary

FPLD Board of Library Trustees