

Fremont Public Library District  
Regular Monthly Board Meeting  
November 16, 2017

1.0 Call to Order

President Mallquist called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m. on Thursday November 16, 2017.

2.0 Roll Call - Trustee Voss

Trustees Present: Steve Hoenig, Carol Mallquist, Teri Voss, Terry Wood. Jenny Ross arrived at 6:08; Marla Wolf at 6:10  
Absent: Tony Vasquez  
Also Present: Scott Davis, Director; and Susan Kruse, Recording Secretary

3.0 Approve Agenda

Trustee Hoenig made a motion to approve the agenda for the Fremont Public Library monthly Board meeting dated November 16, 2017, seconded by Trustee Wood. The motion passed by voice vote.

4.0 Concerns of the Public – No public

5.0 Correspondence

1. Ehlers Inc., which handles the library's annual disclosure undertakings for the bond issues, informed the library that due to their error the date by which they instructed the library to file its annual report has been incorrect, causing the filing to be late. This has already been addressed for the current filing period and with the bonds about to expire, there is only one more filing period remaining.
2. RAILS (Reaching Across Illinois Library System) asked FPL for assistance by being a beta tester for the membership standards that have been instituted for all libraries in the system.

6.0 Secretary's Report

6.1 Trustee Ross made a motion to approve minutes of regular monthly Board meeting of October 19, 2017 seconded by Trustee Voss. Several clerical errors were noted. The motion passed by voice vote.

7.0 Finance / Treasurer's Report

7.1 Trustee Hoenig presented the Finance Report for October 2017 for review and it will be placed on file for audit.

Trustee Hoenig reviewed the balance sheet.

7.2 Trustee Hoenig made a motion to approve Lists of Checks for November 2017 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Wood. Trustee Hoenig made a correction to total payment of bills to include three additional checks. Roll was called and the motion passed.

Yes: Wood, Voss, Wolf, Ross, Hoenig, and Mallquist

Absent: Vasquez

7.3 Trustee Hoenig made a motion to adopt Ordinance No. FY2017-18-102, An Ordinance levying Taxes For Library Purposes for FY 2018-19, seconded by Trustee Voss. Director Davis presented two levies for consideration and explained how the State Legislature's ongoing consideration of proposals to freeze property taxes could impact the way the library levies for pensions. Currently, pension expenses come out of the library's main Corporate Fund. Some of the proposed legislation exempt pension expenses from the freeze, but the library would then likely have to use a separate pension levy instead of including it in the Corporate Fund. The Trustees decided to vote on a levy ordinance that separates out the pension fund from the corporate fund.

Roll was called and the motion passed.

Yes: Hoenig, Mallquist, Voss, Wolf, Wood, and Ross

Absent: Vasquez

8.0 Policy / Planning

Trustee Wolf, liaison for the Friends of the Library/Foundation, gave a report on the November meeting. The last book sale was successful. They also will be holding a holiday lunch at Dover's Straits on December 13 for all to attend.

## 9.0 Personnel

9.1 Discussion took place regarding employees 2018 health insurance rates and plan changes. There will be no premium increase for the HD PPO although there was a slight increase in the HDHP HSA deductible due to IRS guideline changes. The library's insurance costs have gone down over the past year.

Librarians Shelby Garret and Joel Beverley have recently joined the Youth Services Dept.

## 10.0 Physical Facilities

10.1 Parking lot update: The punch list still has items remaining. The promissory note for the contractor to return in the spring to address other outstanding issues is being revised to meet concerns stated by library's attorney. Remaining payment to the general contractor is contingent on these matters being addressed to the library's satisfaction.

## 11.0 Board Presidents Report

Trustee Mallquist thanked Trustee Hoenig for taking over the Adopt-A-Highway event.

Also, thanks to staff for their continuing education through webinars, conferences and meetings to keep current in the library world.

December newsletter will have a contribution envelope inside for donations.

## 12.0 Library Director's Report

12.1 Trustee Hoenig made a motion to approve the 2018 Per Capita Grant application seconded by Trustee Wood. The application requirements were reviewed and fulfilled last month.

The library has yet to receive money from the 2017 Per Capita Grant. The motion passed by voice vote.

12.2 Legislative update: see item 7.3 for discussion.

Director Davis will speak at the Meet & Greet the Village of Mundelein is holding highlighting library services to residential builders.

The benefits of going fine free was discussed. Trustees would like to see more analytical information regarding the pros and cons before moving forward.

## 13.0 Adjournment

Trustee Wolf made a motion to adjourn at 7:54 p.m. seconded by Trustee Hoenig. The motion passed.

Approved 12/21/2017

/s/Jenny B. Ross, Secretary