

Fremont Public Library District  
Regular Monthly Board Meeting  
January 19, 2017

1.0 Call to Order

President McCue called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:30 p.m. on Thursday January 19, 2017.

2.0 Roll Call

Trustees Present: Sarah Armstrong, Steve Hoenig, Carol Mallquist, Tim McCue, Jenny Ross, and Marla Wolf

Trustees Absent: Ken Erickson

Also Present: Scott Davis, Director; Becky Ingram, Assistant Director; and Susan Kruse, Recording Secretary

3.0 Approve Agenda

Trustee McCue made a motion to approve the agenda for the Fremont Public Library monthly Board meeting dated January 19, 2017, seconded by Trustee Armstrong. Item 10 and 12 will follow Item 6.1 on the agenda. The motion passed by voice vote as amended.

4.0 Concerns of the Public – No Public

5.0 Correspondence

A letter from the Secretary of State regarding the Local Government Travel Expense Control Act.

The Board of Trustees received thank you notes from library staff and departments expressing their appreciation for the staff bonus.

6.0 Secretary's Report

6.1 Trustee Hoenig made a motion to approve minutes of regular monthly Board meeting of December 15, 2016, seconded by Trustee Mallquist. The motion passed by voice vote.

10.0 Physical Facilities

10.1 Parking lot project update. Discussion took place regarding different alternatives to fixing the occasional build-up of slush at the building's front entrance. Some remedies under discussion are to install a speed table, radiant heat (electric or glycol), ultra violet heat lamps, and a trench drain. All ideas proposed would improve pedestrian safety. Director Davis will be meeting with architects regarding these issues next week. A plan will be presented at the February Board meeting for approval.

The damaged gutter near the receiving area was repaired. The gutter by the book drop which was dented in a separate incident also needs repairs.

12.0 Library Director's Report

The Board received a synopsis of the Directors 2<sup>nd</sup> quarter completed goals and a list of goals for the 3<sup>rd</sup> quarter.

Davis reported on the TIF annual review meeting he attended. Plans are continuing for a condominium with retail space below to be built across from the Village Hall. Also a development consisting of apartments, single-family homes, assisted living housing and retail has been proposed on the southeast portion of the TIF where the Washburn Guitar factory was located. Fairhaven Crossing is ready for occupancy.

The CPI (Consumer Product Index) figure for the 2017 levy year has been established at 2.1%. This is the first time in over 3 years the levy has exceed 1%.

The Friends of Fremont and FPL Foundation will have a workshop in the spring. Library Strategies, a consulting group created by the Friends of the St. Paul Library, will facilitate the workshop at Fremont Library. The goal is to help these two entities merge together to become a stronger and streamlined organization.

The annual Legislature Breakfast will be held Monday February 20 at the Arboretum Club.

There will be an Illinois Library Trustee Forum Workshop on Saturday, February 11, 2017, at the Chicago Marriott Oak Brook.

RAILS (Reaching Across Illinois Library Systems) is looking for a public library trustee to fill a vacancy on the their Board for a term ending June 30, 2018.

Director Davis updated the Board on the indictment of three individuals who fraudulently got library cards from Fremont and other area libraries. The Library continues to work with local police and the Lake County State's Attorney office on pursuing charges against other individuals also suspected of committing theft.

Director Davis left the meeting at 7:50p.m.

## 7.0 Finance/Treasurer's Report

7.1 Trustee Mallquist presented the Finance Report for December 2016 for review and it will be placed on file for audit. Some discussion took place in regard to building repairs.

7.2 Trustee Mallquist made a motion to approve Lists of Checks for January 2017 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee McCue. Roll was called and the motion passed.

Yes: Wolf, Ross, McCue, Hoenig, Armstrong, and Mallquist

Absent: Erickson

Librarian Katie Rose McEneely did an instructional presentation for the Board on how to use two of the library's databases.

**Hoopla** is a digital media service offered thru the library that allows you to borrow movies, music, audiobooks, e-books, comics, and TV shows. Materials are updated at least once a week. Blockbuster movies as a rule of thumb become available after 5 years.

**Lynda.com** is an online learning platform that helps anyone learn business, software, technology and creative skills to achieve personal and professional goals.

8.0 Policy/Planning – No Report

9.0 Personnel

9.1 Job titles descriptions were changed to parallel with levels of responsibilities. The Compensation Plan will correlate with new job descriptions. More discussion of changes will take place at the February Board meeting.

11.0 Board President's Report – No Report

13.0 Adjournment

Trustee McCue made a motion to adjourn at 8:29 p.m. seconded by Trustee Wolf. The motion passed.

Approved 02/16/17

/S/Jenny B. Ross, Secretary Pro Tem

FPLD Board of Library Trustees